

Kūaotunu Residents and Ratepayers' Association
Minutes of Committee Meeting
held at the Library, Isabel Gilbert Palmer's house, Irishtown Road, Kūaotunu
10 March 2026

*Committee members: Steve Hart, Chair; Ian Preece, Deputy Chair, Steffi Hammann-Evans, Treasurer; Kevin Crawford - Secretary
Isabel Gilbert-Palmer, Chris Brock, Marguerite Muellers, Gael Coleman, Dani Elliston, Roimata Taimana*

Minutes recorded by Dani (Kevin away)

Meeting opened: 6:35pm

Present: Steve, Steffi, Dani, Gael, Marguerite and Chris. Quorum met (6): 6 required.

Apologies: Isabel, Roimata, Kevin and Ian received

Public: no public attendance

Minutes:

Minutes of the previous Committee meeting 3 February 2026 reviewed.

Minutes confirmed as a true and accurate record.

Moved: Dani Elliston

Seconded: Chris Brock

Passed

Matters arising from the 3 February 2026 minutes:

Running through the Action Plan included in the 3 February 2026 minutes.

Blackjack Reserve Boat ramp – TCDC have advised they don't intend to do anything to upgrade it – and given the condition of the access road with a significant underslip of the foreshore bank rendering access too narrow for vehicles should close it.

Post meeting note: Kevin has since sent photos to Tanya Patrick TCDC with a note to this effect and a barrier erected at the start.

The boat ramp has since had the roadside slip repaired and the boat ramp itself has had repairs and silt removed.

One hobby cat boat for removal opposite Kingfisher Way remains – owner notified to remove. Status of various other items were briefly discussed and many deleted - most of the others are dealt with in Section 5 below:

3. Correspondence:

No Correspondence outstanding. Many items in Dropbox are covered by agenda items. KRRA web email: krra@kuaotunu.nz and when email sent cc this address.

Financial Report from last report 3 February 2026 and as of 9 March 2026 Financial Report (Steffi Hammann)

Account balances: Kiwibank NOW a/c \$1,446.37 and Kiwibank On call a/c \$11,315.36.

Total: \$ 12,761.73

Income: Membership fees – YTD from 1 April 2025: \$1840

Interest for period from 1 April 2025 – 10 March 2026 \$ 220.64

Outgoing: No outstanding creditors.

Expenditure – 1 April – 9 March 2026 \$1,475.77 including recent \$500 donation to Te Rerenga School approved 7 October meeting.

Steffi said that some investigation to be done on the spreadsheet.

Drop box at maximum capacity and it was decided that KRRRA needs to pay a new annual payment to update and increase the capacity. To prevent losing/deleting emails and information in Drop box it was agreed to increase the capacity. Steve has done the upgrade and is to be reimbursed \$236.51

Financial report accepted.

Moved: Gael

Seconded: Chris

Passed

Other Treasurer issues

Membership: 202 (as stated in the Financial Report)

Items for Discussion:

5.1 Kuaotunu Resilience Meeting – Review outcomes – next actions (Steve/Dani)

Steve reported overall positive feedback with 10 new members now signed up and 2 others filled out application forms. An article on the meeting was requested by The Informer.

The Resilience meeting was successfully held at the Hall on 18 February with 130 attendees.

Speakers from Emergency Response groups discussed the 21 / 22 January event and NZTA, TCDC and WRC staff provided additional information on roading issues, flood modelling and rainfall data. 2 Councilors, ex- Mayor Len Salt and several Council officers and MBCB members attended.

The applicant for the 4 Cemetery Road Subdivision on the Kuaotunu flood plain also addressed attendees. Extensive question and answer session and the event lasted 2.5hrs.

Steve has since received a proposal from two residents for contributions to set up the fund and for KRRRA to administer it in receiving and approving requests for assistance during or after a flood or any other similar emergency event that affects the Kūaotunu community was discussed.

This is to be done using the KRRRA protocols set up for other community donation requests. Further details to be developed with the donors.

Decision: Committee resolved to approve the setting up of a separate KRRRA account for ER funds to be held on behalf of ER only. Supplies to be stored and no “best before” dates on any items. The supplies are to be managed by the Kuaotunu Emergency Support Group and Four Square Matarangi.

5.2 MBCB Relations/Democracy process and Responses to recent events including Rob Davis (Steve)

There has been no feedback yet as to what happened at the disciplinary meeting. No indication that Rob Davis is to resign or what other actions are to be taken.

Decision Steve to make further enquiries.

5.3 KRRRA Community Priorities/Cemetery Road subdivision – next steps

Steve and Dani to continue monitoring consent tracker at TCDC.

Decision We are still awaiting advice that TCDC and WRC will put a timeline on the application. Noted the issues of noncompliance with s91 and s92 timelines and deadlines need to be put to applicant. We need applicants and TCDC/ WRC to provide a timeline for decision as a key outcome.

Outcomes Steve confirmed we need answers from agencies as to what they and we should be doing to be prepared and 4 Cemetery Road process outcomes as above. This has still not been addressed by the Councils.

Suggested WRC to do some testing of flood plain for arsenic and other e.g. septic pollution on flood plain.

Subjects: Civil Defence response, SH25 Slips and SH25 gabion wall replacement, Kūaotunu Summit and SH25 swales and TCDC Blackjack Village entrance slip and road to Otama and floodplain and overland flow issues including swales maintenance TCDC / NZTA (community to RFS these)

All other items we need MBCB support rather than specific funding.

LTP timeline – Consultation process starts in July – and preparations after Annual Plan review completed and Annual Plan reviewed confirmed 24 Feb.

5.4 Consent and Certificate of Officers

Action:

All completed forms to be forwarded to Kevin please.

5.5 AGM KRRRA election preparations – Committee Task Allocation (Steve)

Discussed which committee members are willing to stay on the committee for another year. Steve spoke to everyone at the meeting and all confirmed they were happy to stand for another year. Steve confirmed that Ian and Kevin also wanted to continue to stay on the committee. Steffi started a discussion about the fact that she was concerned that there were members who were taking care of a lot of the issues. It was agreed that we all had our own strengths to contribute to the committee.

Action

Steve to keep in contact about elections and who else might be willing to stand for the committee. Timeline to be updated on actions required as per new constitution. Further actions to be arranged at April committee meeting.

5.6 Proposed Community Survey 2026 – Subcommittee Setup (Steve)

Action:

Steve and Ian – Establish a Subcommittee to start on survey questions post AGM

5.7 Community Projects and proposals – progress – brief updates

5.9.2 Kuaotunu Cemetery – Macrocarpa trees (Steve)

TCDC outcome was that Council is not going to take any action about the poisoned trees. Council now concerned as Kaka/native bats use the trees for nesting. No admission as to who poisoned the trees from Council.

Action

Council needs to come up with a plan to deal with them. (Steve/Dani – to work on a letter to the Council)

KRRRA Meeting Dates going forward AGM ANZAC weekend Sunday 26 April

Upcoming Meetings / KRRRA attendance

Next MBCB meeting – 29 April, 3 June 2026

TCDC Full Council meetings – 24 March, 23 April, 26 May 2026

Mercury Bay North Community Chairs – TBC - Whitianga MBCB room

AOB

Watching briefs:

- Road Safety – SH25 Speed Management submission to NZTA
- KESG Preparation for next emergency event / Civil Defence equipment supplied.
- Traffic Calming Village - next steps - gateway graphic and other improvements.
- Infrastructure works – Gray Ave Culvert Bluff Road/ Blackjack Rd – village entrance
- Fast Track projects affecting Kūaotunu – Waitaia Road forestry and OceanaGold Resource consent Owera Road
- Website update

Next meeting:

WATCHING BRIEF

- KERG preparation for next emergency event/Civil Defence equipment location
- Weather/Cyclone Recovery – Kuaotunu Hill wall reconstruction/Grays Beach culvert
- Cemetery /road Subdivision.

Meeting closed: 7.15 pm approx.

Next Meeting April 7th at Isobels.

ACTION SUMMARY 10 March 2026 (carried over from current & previous minutes)

who	What	Done as of 10th March
Steve	Discuss with Ian how Community Survey 2026 is resourced and establish a SubCommittee. (Item 5.7) Continue to monitor TCDC Consent Tracker re Cemetery Rd. Arrange meeting book hall / Develop KRRRA presentation for the Resilience Meeting / invite TCDC, CD and WRC	Pending

Kevin	<p>Maintain correspondence with TCDC and NZTA progressing each of the infrastructure items 5.5.1-5.5.5</p> <p>Bluff Road / Gray Ave culvert – Dune damage – followup TCDC refreshing KRRR Request and noting their undertaking for action before FYE 24 (30 June 2025)</p>	<p>Ongoing</p> <p>Ongoing</p>
	<p>Follow up with NZTA re SH25 gabion replacement design of revetment slope, walkable area adjacent highway and beach access issues. (Item 5.5)</p> <p>Resent Ian cc Chris various Minutes for website upload and TCDC Bluff Connectivity project page link.</p> <p>Assess data on footpaths from the LTP 2018-2028 to inform LTP 27-37 KRRR funding requests.</p> <p>Speed reduction road markings and threshold treatment and signage at Kūaotunu entrances – (Item 6.1) follow up with NZTA Stephanie Slattery.</p>	<p>Ongoing</p> <p>Done 24 Feb</p> <p>Done</p> <p>Done</p> <p>Pending</p>
Ian	<p>Discuss with Steve the subcommittee for the survey to be initiated after the AGM (Item 5.7)</p>	<p>Pending</p>
Dani	<p>Continue to monitor TCDC Consent Tracker re Cemetery Road. Encourage Cemetery Road residents to become members.</p> <p>Enquiry re Blackjack reserve boat ramp status to TCDC (TCDC contact Tanya Patrick)</p> <p>Liaise with Lee re Macrocarpa trees poisoning by TCDC</p>	<p>Ongoing</p> <p>Done</p> <p>Ongoing</p>

All	<p>Suggest content to Ian re Newsletter for Post AGM</p> <p>Consider resources to share Committee workload within Committee and External to the Committee and advise ideas to Steve.</p> <p>Consider being part of Community Survey Committee</p> <p>Regular check of correspondence in webmail -</p> <p>Ideas of Revamp of website /incremental improvements to Ian</p>	<p>Pending</p> <p>Pending</p> <p>Pending</p> <p>Ongoing</p>
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